# POST: Team Leader (Reach)

**LOCATION: Shipley plus CMHT sites across Bradford district**

**GRADE / SALARY:**  **E2 £31,065 FTE per annum**

**HOURS:**  **37.5 hours per week**

**ACCOUNTABLE TO:**  **Head of Operations**

**Purpose of the Job:**

Day-to-day operational management and leadership of a community support team working alongside the Community Mental Health Teams (CHMTs) to support clients with serious mental illness (SMI) to reach their goals.

**Main Duties:**

* Line management of the Reach team.
* Data collation and analysis to produce monthly project monitoring and reporting.
* Proactive management of the contract to ensure targets are met.
* Hold a small caseload, as needed, to cover any absences in the team.
* Develop partnerships and maintain the Reach team profile through the delivery of updates and strategy meetings with external partners.
* Support the development, promotion, and evaluation of the Reach project.
* Gather and share learning and best practice which can be used for future projects.
* Maintain up to date knowledge of current issues/best practice in mental health.
* Work in line with all relevant safeguarding policies and procedures, ensuring concerns are escalated appropriately.

**Values and Behaviours:**

* Create and maintain a culture of respect always challenging and rooting out discrimination and stigma.
* Demonstrate a consistent belief in people and tenacity in supporting people to improve their future.
* Be passionate about our work and inspire others to feel the same.
* Be committed to doing things well and always look for opportunities for improvement.
* Model excellent partnership and team working.

**Person Specification**

Listed below are the knowledge, experience skills and values you’ll need to do this job, we will assess these through your application or through tests or interviews after shortlisting.

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| **Knowledge** | **Method** |
| A relevant degree, equivalent qualification, or significant equivalent experience | **Application** |
| Awareness or knowledge and/or lived experience of the challenges facing people who have difficulties relating to their mental health. | **Application**  **Assessment** |
| Knowledge of a range of mental health issues and services | **Assessment** |
| Practical and current understanding of safeguarding and managing risk in a clinical setting. | **Assessment** |
| **Experience** |  |
| At least 2 years’ experience of working one to one with clients who face challenges with their mental health, including with clients who have SMI. | **Application** |
| 2 years’ experience of leading and managing people | **Application** |
| Experience of working in in a multi-agency health or social care setting | **Application**  **Assessment** |
| Experience of using IT systems to record client notes | **Application** |
| **Skills** |  |
| Supervisory and people management skills | **Assessment** |
| Effective written and verbal communication skills | **Application**  **Assessment** |
| Ability to collate and interpret data for relevant audiences | **Assessment** |
| Cross sector partnership working | **Assessment** |
| **Values** |  |
| A firm belief that all people matter and deserve respect | **Assessment** |
| An evidenced belief that everyone can change | **Assessment** |
| A track record of delivering on your commitments | **Assessment** |
| A personal commitment to equality, diversity, and inclusion | **Assessment** |