

CITY OF BRADFORD METROPOLITAN DISTRICT COUNCIL JOB PROFILE

DEPARTMENT: Place	SERVICE GROUP: Planning, Transportation & Highways
POST TITLE: Gully Operative	REPORTS TO: Assistant Manager - Gullies
GRADE: Band 6	SAP POSITION NUMBER :

The following information is furnished to help Council staff and those people considering joining the City of Bradford Metropolitan District Council to understand and appreciate the general work content of their post and the role they are to play in the organisation. The duties and responsibilities highlighted in this Job Profile are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and scope of the post and the grade has been established on this basis. For posts where employees speak directly to members of the Public the post holder is required to demonstrate their ability to speak fluently in English.

As a candidate you will be expected to demonstrate your ability to meet the special knowledge, experience and qualifications required for the role by providing evidence in the application form for the purpose of shortlisting. Applicants with disabilities are only required to meet the essential special knowledge requirements shown by a cross in the end column of this section.

The employee competencies are the minimum standard of behaviour expected by the Council of all its employees and the management competencies outlined are those relevant for a post operating at this level within our organisation.

Both sets of competencies will be used at interview stage and will not be used for short listing purposes.

Key Purpose of Post: Max 3 sentences

Carry out investigations into issues with blocked highway drainage systems, identifying appropriate repairs to those systems carrying out works to return the drainage system to full operation working as part of team.

To drive and operate specialist LGV/HGV Gully Cleaning wagon, inspecting, cleaning and unblocking gullies located throughout the district in a wide range of settings including establishment of appropriate temporary traffic management arrangements on a variety of roads in accordance with Chapter 8 / Safety at Road and Streetworks guidance.

Day-to-day maintenance, health and safety checks, risk assessments, refuelling, driving, operational security and cleaning of gully wagons, overseeing daily checks to ensure compliance with vehicle maintenance and associated legal requirements.

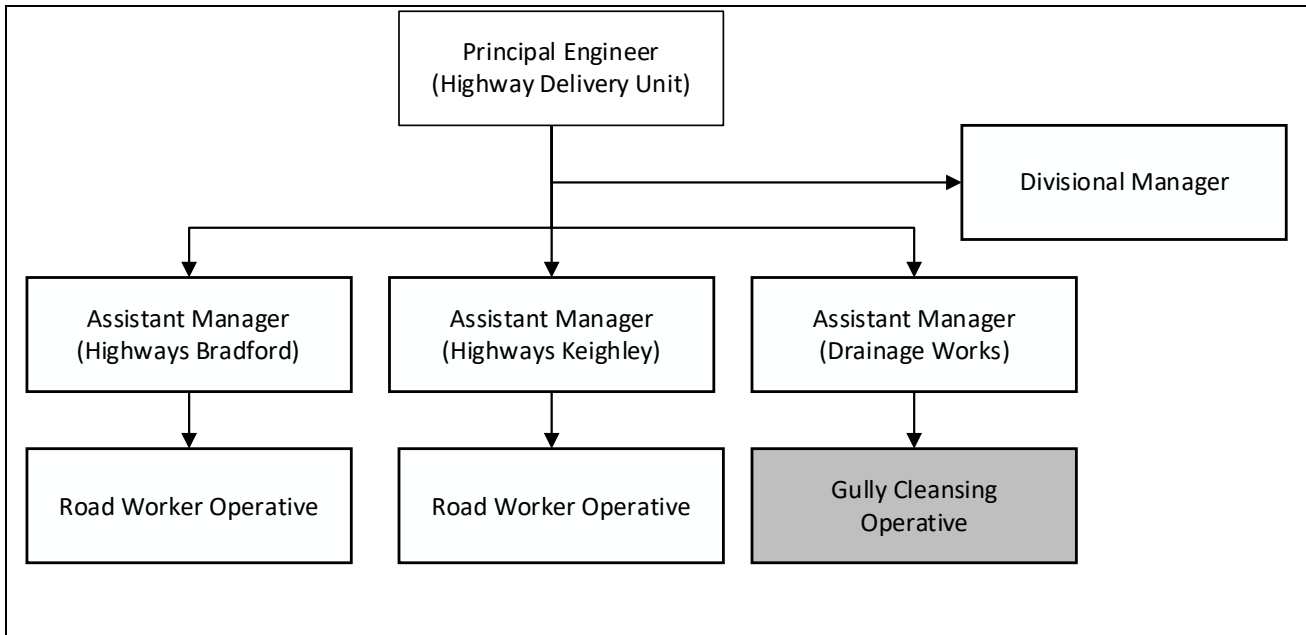
Main Responsibilities of Post: Max 15 Bullet points

1. Responsible for carrying out gully cleaning and drainage remedial works across the

district using a combination of specialist plant and manual equipment involving kinetic / manual handling operations.

2. To ensure safety of other road users and the public whilst operating specialist gully cleaning vehicles arranging appropriate temporary traffic management measures for a variety of road conditions in accordance with Chapter 8 / Safety at Road and Street Works requirements. Must be fully aware of surrounding including parked and moving vehicles and pedestrians.
3. Undertake dynamic risk assessments across operational locations in a range of settings including high speed roads, district distributors, local estate roads and back streets prior to commencing work making informed decisions about the safe method of working to be employed at each location.
4. Responsible for ensuring compliance with legal and regulatory frameworks including operating and security checks of specialist vehicles and plant in Highways up to a value of £180,000.
5. Ensuring that compliant loading of water is undertaken at the start of each work day and that discharge of effluent at the end of each day is carried out fully in compliance with all operational depot requirements.
6. Complete all legal and statutory paperwork and reports such as vehicle records, defect reports, accident forms and other associated information as necessary.
7. To undertake relevant training and activities to support induction / on the job training of new starters as well as agency and/or other temporary staff.
8. Carrying out measures of work undertaken, materials and resources used to complete work records on a variety of media including tablet devices.
9. Assisting in Winter maintenance operations which including taking part in out-of-hours emergency rotas during the winter operational period (October – April) and assisting in supporting the response to other highway emergency work including responding to flooding events, road traffic accidents as required including outside of the normal working day.
10. Responsible for health and safety of self and others in accordance with the Health and Safety at Work Act 1974 ensuring that all appropriate PPE is worn at all times and is maintained in good order. Reporting and arranging for replacement of any defective safety items with the Assistant Manager in a timely manner.
11. Carrying out any other highway maintenance duties and responsibilities of a relevant nature to the level and scope of the post.
12. Acting as a representative of the Highways Service when dealing with members of the public acting as a positive ambassador for the Council's values in the delivery of the drainage service.

Structure:



Special Knowledge Requirement. Will be used for shortlisting. Max 10	
	Essential
Applicants with disabilities are only required to meet the essential special knowledge requirements shown by a cross in the end column.	
Due to the Governments Fluency in English Duty for posts where employees speak directly to members of the public the postholder is required to meet the <u>Lower threshold</u> level. You should be able to demonstrate that you can use a wide range of simple words and a standard English sentence structure to express and maintain a flowing conversation even though you pause to think of the correct words with the ability to express and make yourself understood (this will also be tested during the interview).	X
Uses knowledge of Health, Safety and Environmental policies, procedures and regulations including risks in own area of Work.	X
Manual dexterity and physical fitness capable of carrying out operations in compliance with all appropriate safety standard and guidance.	X
Able to perform day-to-day maintenance checks on vehicles and plant and complete vehicle operational records as appropriate.	X
Ability to adopt a process of continual improvement and suggest ways of working more efficient and effectively to improve service delivery.	
Carries out a variety of working practices, applies complex regulations, rules, procedures and processes across a technical /specialist area	
Experience in the use and operation of a range of gully cleaning and testing equipment and techniques.	X
Demonstrates a high level of numeracy, literacy and accuracy across a range of activities	
Has basic level of IT literacy able to use mobile working devices including tablets and mobile phones.	
Able to carry out dynamic risk assessments of sites to identify appropriate traffic management measures in compliance with the Safety at Road and Street Works code of practice.	X
Relevant experience requirement: Will be used for shortlisting	

Demonstrable experience of carrying out a range of highway works including gully cleaning and drainage maintenance using a range of specialist equipment and plant including gully tankers.
Experience of being involved in winter maintenance gritting operations would be desirable.
Relevant professional qualifications requirement: Will be used for shortlisting
Minimum C1E Licence
Core Employee competencies to be used at the interview stage.
Carries Out Performance Management
Covers the employee's capacity to manage their workload and carry out a number of specific tasks accurately and to a high standard.
Communicates Effectively
Covers a range of spoken and written communication skills required as a regular feature of the job. It includes exchanging information/building relationships; giving advice and guidance; counselling, negotiating and persuading and handling private, confidential and sensitive information.
Carries Out Effective Decision Making
Covers a range of thinking skills required for taking initiative and independent actions within the scope of the job. It includes planning and organising, self effectiveness and any requirements to quality check work.
Undertakes Structured Problem Solving Activity
Covers a range of analytical skills required for gathering, collating and analysing the facts needed to solve problems. It includes creative and critical thinking; developing practical solutions; applying problem solving strategies and managing interpersonal relationships.
Operates with Dignity and Respect
Covers promoting equality, treating all people fairly and with dignity and respect, maintains impartiality/fairness with all people, is aware of the barriers people face.
Working Conditions:
<p>Must be able to perform all duties and tasks with reasonable adjustment, where appropriate, in accordance with the Equality Act 2010 in relation to Disability Provisions.</p> <p>Will be required to work unsociable hours, weekends and bank holidays as required by the needs of the service and as required in relation to standby duties for winter and drainage</p> <p>Will be required to work in all weathers on site with exposure to dirt and surface run-off water.</p> <p>Will be required to undertake physical manual work in a range of settings.</p>
Special Conditions:
None

Competency Based Job Profile (Aug 2021)

Compiled by: D Dennison Date: 10/01/2024	Grade Assessment Date:2006	Post Grade: Band 6
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